

# LISTEN A MINUTE.com

## E-mail

<http://www.listenAminute.com/e/e-mail.html>



One minute a day is all you need to improve your listening skills.  
Focus on new words, grammar and pronunciation in this short text.  
Doing the online activities, discussion, survey and writing will help.  
Listen many times – enough for you to you understand everything.

Follow me: <http://twitter.com/SeanBanville>

 **THE LISTENING TAPESCRIPT**

From: <http://www.listenAminute.com/e/e-mail.html>

E-mail certainly keeps me busy. I never used to write as many letters as I do now. In the good old days before computers, we wrote real letters, with paper and envelopes. I wrote one or two letters a week. But now, with e-mail, my in-box is never empty. There's always someone mailing me. I would like just one day where I'm free of e-mail. The sad thing is, very few mails I get are interesting. I get loads of spam – junk mail trying to sell me things I don't want. I also get lots of mail from people asking me to do stuff. Do this, do that, reply ASAP. It's too much sometimes. The one good thing about e-mail is that you can get things done quickly. I can e-mail a company in another country and they can mail me back in two minutes.



## LISTENING GAP FILL

From: <http://www.listenAminute.com/e/e-mail.html>

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 **CORRECT THE SPELLING**

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 **DISCUSSION** (Write your own questions)

**STUDENT A's QUESTIONS** (Do not show these to student B)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_

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 **DISCUSSION** (Write your own questions)

**STUDENT B's QUESTIONS** (Do not show these to student A)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_

# STUDENT E-MAIL SURVEY

From: <http://www.listenAminute.com/e/e-mail.html>

Write five GOOD questions about e-mail in the table. Do this in pairs. Each student must write the questions on his / her own paper.

When you have finished, interview other students. Write down their answers.

	STUDENT 1 _____	STUDENT 2 _____	STUDENT 3 _____
Q.1.			
Q.2.			
Q.3.			
Q.4.			
Q.5.			

- Now return to your original partner and share and talk about what you found out. Change partners often.
- Make mini-presentations to other groups on your findings.



## **WRITING**

From: <http://www.listenAminute.com/e/e-mail.html>

**Write about e-mail for 10 minutes. Show your partner your paper. Correct each other's work.**

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## **HOMEWORK**

**1. VOCABULARY EXTENSION:** Choose several of the words from the text. Use a dictionary or Google's search field (or another search engine) to build up more associations / collocations of each word.

**2. INTERNET INFO:** Search the Internet and find more information about e-mail. Talk about what you discover with your partner(s) in the next lesson.

**3. MAGAZINE ARTICLE:** Write a magazine article about e-mail. Read what you wrote to your classmates in the next lesson. Give each other feedback on your articles.

**4. E-MAIL POSTER** Make a poster about e-mail. Show it to your classmates in the next lesson. Give each other feedback on your posters.

**5. MY E-MAIL LESSON:** Make your own English lesson on e-mail. Make sure there is a good mix of things to do. Find some good online activities. Teach the class / another group when you have finished.

**6. ONLINE SHARING:** Use your blog, wiki, Facebook page, MySpace page, Twitter stream, Del-icio-us / StumbleUpon account, or any other social media tool to get opinions on e-mail. Share your findings with the class.

